



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities
Future of Possibilities

Agenda

Regular Meeting
Monday, May 23, 2022
6:00 p.m. Cafeteria

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
 - a. Retiree recognition
 - b. State Swimmer
 - c. District 8 band and orchestra students
 - d. 2021-22 Adrian High School Yearbook students
 - e. Outstanding Citizen
5. Communications
 - a. Resignation of Lauren Blakley, Teacher
 - b. Resignation of Mackenzie Fisette, Teacher
 - c. Resignation of Brittany Burgess, Head Start
 - d. Retirement of Carla Barricklow, Teacher

B. Recommended Action

1. Consent Agenda
 - a. Approval of May 9, 2022, Regular Minutes
 - b. Approval of Treasurer's Report ending April 30, 2022
 - c. New Hire- Sara Benard, Teacher, Alyssa Asani, Teacher
2. Business Requiring Board Action
 - a. Approval to Hire Springbrook Middle School Principal
 - b. Approval of Adams Property Services, LLC contract extension
 - c. Approval to transfer money to the capital projects and technology fund for the Michener Athletic Complex lighting project
 - d. Approval of milk pricing for food services
 - e. Approval of the First Student contract amendment
 - f. Approval of the Individual contracts for non-union administrators, supervisors, and support personnel
 - g. Approval of the Individual contracts for non-union Head Start personnel
 - h. Approval of the 2022 Property tax certification
 - i. Approval of reduction of the required Non-Federal Share
 - j. Approval of the Early Head Start and Head Start supplemental grant application
 - k. Acceptance of Donations

3. Business Requiring Future Board Action
 - a. First reading to review the request to transfer money from the general fund to the capital projects and technology fund for the athletic van
 - b. First reading to approve membership into the MHSAA
 - c. First reading to review the EduStaff contract

C. Reports from Superintendent and Staff

1. A.S.P.I.R.E (Adrian Schools Project Inspire resilience and excellence)
2. Head Start Monthly Report

D. Future Meetings and Business

1. Board Committee Reports- Curriculum, Finance, and Personnel
2. Board Member Comments
3. Meeting Dates and Upcoming Events
 - NHS Induction, May 23, 2022, 5:30, PAC
 - Senior Honors, May 24, 2022, 7:00, PAC
 - Adrian Community Education Graduation, May 25, 7:00, PAC
 - Senior Night, May 28, 2022, 7:00, PAC
 - AHS Graduation, May 29, 2022, 2:00 p.m., Maple Stadium
 - BOE Meeting, June 13, 2022, 6:00 p.m., B100

E. Public Comment

F. Closed Session

1. Litigation Update
2. AFSCME negotiations
3. IUOE- Maintenance negotiations

G. Tentative Action

1. Approval of AFSCME contract settlement
2. Approval of IUOE Maintenance contract settlement

H. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Lauren Blakely.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Lauren has submitted her resignation from Adrian Public Schools effective June 3, 2022.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Lauren Blakely effective June 3, 2022.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Mackenzie Fisette.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Mackenzie has submitted her resignation from Adrian Public Schools effective August 19, 2022.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Mackenzie Fisette effective August 19, 2022.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Brittany Burgess.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Brittany has submitted her resignation from Adrian Public Schools effective May 18, 2022.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Brittany Burgess effective May 18, 2022.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Nate Parker

PURPOSE:

The retirement of Carla Barricklow.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Carla has submitted her retirement from Adrian Public Schools effective June 3, 2022.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Carla Barricklow effective June 3, 2022.

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF EDUCATION, MAY 9, 2022, ADRIAN HIGH SCHOOL CAFETERIA. **MEETING CALLED TO ORDER**

The meeting of the Adrian Board of Education was called to order by President Ferguson at 6:00 p.m.

Pledge of Allegiance was recited. **PLEDGE RECITED**

PRESENT: President Ferguson, Trustees: Ballard, Henagan, and Marks

ABSENT: Trustees: Baucher, Buku, and Flores

Moved by Trustee Ballard, supported by Trustee Henagan, that the Adrian Board of Education approve the agenda. **AGENDA APPROVED**

Motion carried by a 4-0 vote.

Trustee Henagan recited the District's mission statement as a reminder of the purpose and direction of the District. **MISSION STATEMENT**

The board recognized the resignation of Meghan Spagnoli and the retirement of Pamela Winters. **COMMUNICATIONS**

Moved by Trustee Ballard, supported by Trustee Marks, that the Adrian Board of Education approve the consent agenda. **CONSENT AGENDA**

The consent agenda included the following items:

- a. Approval of Minutes from April 25, 2022.
- b. Approval of Minutes from April 25, 2022, Closed Session (hand out)
- c. New Hire- Lawrence Mueller, Technology

Motion carried by a 4-0 vote.

Moved by Trustee Ballard, supported by Trustee Marks that the Adrian Board of Education approve the changes to board policy 5407 Instructional Program and Curriculum Development. **BOARD POLICY**

Motion carried by a 4-0 vote.

Moved by Trustee Ballard, supported by Trustee Marks that the Adrian Board of Education approve board policy 4221.1 Teaching Controversial Issues. **BOARD POLICY**
Trustee Henagan questioned, "Was the definition of Controversial provided to us by Thrun?" Mr. Richards, responded, "Yes. Our former policies had a regulation that went with the policy that gave clearer direction. We might need to add something similar to that to our current policies."
Superintendent Parker commented, " You make a good point. It will be important to have a thorough discussion when we have teacher training."

Motion carried by a 4-0 vote.

Moved by Trustee Ballard, supported by Trustee Henagan, that the Adrian Board of Education approve the purchase of McGraw-Hill, *Essentials of Marketing* textbook package. Trustee Ballard commented, "This has been reviewed by the Curriculum Committee and it comes with our full support. The updates provided online are essential."

TEXTBOOKS

Motion carried by a 4-0 vote.

Moved by Trustee Marks, supported by Trustee Henagan, that the Adrian Board of Education approve the amended Plan to Safe Return to In-Person Instruction and use of ARP ESSER III funds. Mr. Richards explained that Adrian had previously adopted a Return to Learn Plan and had a monthly adoption of the plan. Updates included screening procedures, testing procedures, and when to stay home protocols. 20% of allocated funds must be used to address learning loss and a budget had to be submitted. Items that we consider when creating the budget were: the intent and requirements of ESSER III, stakeholder input, other grants providing similar programming, and staffing and building space. There was no public comment.

RETURN TO LEARN PLAN

Motion carried by a 4-0 vote.

Moved by Trustee Henagan, supported by Trustee Ballard, that the Adrian Board of Education approve the Lenawee Intermediate School District 2022-23 budget.

LISD BUDGET

Motion carried by a 4-0 vote.

Moved by Trustee Marks, supported by Trustee Henagan, that the Adrian Board of Education approve the First Amendment to the Boys and Girls Club lease.

BOYS AND GIRLS CLUB LEASE

Motion carried by a 4-0 vote.

Moved by Trustee Ballard, supported by Trustee Marks, that the Adrian Board of Education approve the purchase of desktops, laptops, and monitors not to exceed \$200,000 from Presidio and CDWG, to be paid from 2016 bond funds.

TECHNOLOGY PURCHASE

Motion carried by a 4-0 vote.

Moved by Trustee Marks, supported by Trustee Henagan, that the Adrian Board of Education approve the bid for food service equipment to be paid out of the food service fund.

FOOD SERVICE EQUIPMENT

Motion carried by a 4-0 vote.

Moved by Trustee Marks, supported by Trustee Ballard, that the Adrian Board of Education approve the quote for Alexander playground equipment.

PLAYGROUND EQUIPMENT

Motion carried by a 4-0 vote.

Moved by Trustee Ballard, supported by Trustee Henagan, that the Adrian Board of Education approve the hire of Samuel Skeels as the Adrian High School principal.

**HIGH SCHOOL
PRINCIPAL**

Trustee Henagan commented, "I am proud of you. My kids were excited to hear that you were going to be the principal. It is fun to see my kids get excited about it."

Trustee Ballard said, "In my 40 years sitting on interview committees, Sam's two interviews were the best I have seen. His interview was about kids, about the school, and his intentions for the future were clear."

President Ferguson commented, "As I walked around downtown Friday, I had several people say to me 'Good job, hiring Sam Skeels', I told them that is not the job of the school board. But from these comments, I can sense that Mr. Skeels has the support of the community."

Mr. Skeels mentioned, "The process of the applying, interviewing, etc. reaffirmed that this was what I wanted to do, and where I wanted to be. I am blessed to be chosen. I believe big things can happen for kids."

Motion carried by a 4-0 vote.

Moved by Trustee Marks, supported by Trustee Henagan, that the Adrian Board of Education accept donations from Mr. & Mrs. McDaid, Dr. Ballard, Mr. & Mrs. Clauda, Mr. and Mrs. Burg, and Kapnick.

DONATIONS

Motion carried by a 4-0 vote.

First reading to review the Adams Property Services, LLC, proposed contract extension, was held. Kathy Westfall explained that the extension was for another three years of service. The rates will remain the same as the 2016 rates unless gasoline prices rise above \$4.25 per gallon. Then a fuel surcharge would be added.

**ADAMS PROPERTY
SERVICES**

First reading to review the request to transfer \$226,854 from the general fund to the capital projects and technology fund for the Michener Athletic complex lighting project, was held. Ms. Westfall told the board that the project will be completed over both the 2021-22 and 2022-23 school years. The District would like to transfer the funds and make all future payments out of that fund.

TRANSFER REQUEST

First reading to review the HPS purchasing consortium milk pricing for Food Service, was held. The administration is recommending that the District continue to use Toft's Dairy for the 2022-23 school year.

MILK PRICING

First reading to review the First Student proposed contract amendment increasing per route pricing and reducing the number of routes, was held. The wage increase of 8.5% aligns with the wage increase that took place this school year. Even though this is an increase, the District will see overall savings due to routes being reduced.

FIRST STUDENT

First reading to review the submission of a request for a reduction of the required Non-Federal Share for the Head Start Early Childhood program, was held. Mary Bruggenwirth said that it is better to request the waiver and not need it than to not request it. The reduction is due in part to not being able to utilize classroom volunteers. The Head Start Policy Council has reviewed and approved the request.

**NON-FEDERAL
SHARE**

First reading to review the Early Head Start and Head Start supplemental grant application for the 2022-23 program year, was held. Trustee Ballard commented, "The feds came up with this requirement and then put a fast deadline on the submission."

COLA GRANT

Superintendent Parker told the board that as part of his 30-Day Entry plan he would look at literacy and attendance. As a result, there is an opportunity for immediate work to be done with School Community Literacy Work Groups and attendance and engagement planning.

**REPORTS FROM
SUPERINTENDENT
AND STAFF**

Trustee Marks stated that the Finance Committee had met and watched a presentation from Sun FundEd. The presentation was about energy costs.

**FINANCE
COMMITTEE**

Trustee Henagan thanked Derrick Richards and Superintendent Parker for serving at the Adrian Morning Rotary fundraiser. Trustee Henagan told the board that Tim Kelly from Cradle to Career had reached out and asked her to be a part of the Lenawee County Abuse Coalition Subcommittee for Education and Prevention.

**BOARD MEMBER
COMMENTS**

Trustee Ballard congratulated Superintendent Parker on his long-range planning. "You have looked at where we are at and where we are heading. The District has been following an old plan and it was valid for a time, but now it is time to address current needs."

President Ferguson thanked the ASEF for the reception before the production of Newsies. "It was fun to have live music on the stage again. What a great opportunity for our kids. The excitement of the IB Art gallery and all that went into the night made it special. Jenny can you tell the audience about Tobin Ost?", asked Ferguson. Mrs. Engle explained that Tobin Ost is an alumnus of Adrian High School. He designed the original set of Newsies for Broadway. Although he wasn't able to come to the school in person he was able to talk with the cast electronically. He talked about the process he went through to design the set and gave the students ideas and suggestions. He later offered them his email address and told the students to reach out if they had any questions.

PUBLIC COMMENT

Christy Mesaros-Winnckles thanked the District for hiring Mr. Skeels and Mr. Parker. The District is doing something well here. Mr. Parker has been fair and has given my student the benefit of the doubt. I am thankful for these hires.

There being no further business, a motion was made by Trustee Marks, supported by Trustee Henagan that the meeting be adjourned.

ADJOURNMENT

Motion carried by a 4-0 vote.

The meeting adjourned at 6:45 p.m.

Beth Ferguson, President

Mike Ballard, Secretary Pro Tem

**ADRIAN PUBLIC SCHOOLS
FINANCIAL REPORT
FOR THE YEAR TO DATE PERIOD
APRIL 30, 2022
STATEMENT OF REVENUES, EXPENDITURES AND
CURRENT BUDGET POSITION**

REVENUES	BUDGET ADOPTED 3/28/2022	Y.T.D. ACTUAL	CURRENT BUDGET POSITION
100 Local Sources	\$ 5,058,973	\$ 4,509,548	\$ 5,058,973
300 State Sources	25,464,634	16,482,057	25,464,634
400 Federal Sources	7,751,794	3,262,836	7,751,794
500 Incoming Transfers	<u>2,035,784</u>	<u>1,692,990</u>	<u>2,035,784</u>
TOTAL	\$ <u>40,311,185</u>	\$ <u>25,947,432</u>	\$ <u>40,311,185</u>
 EXPENDITURES			
INSTRUCTION			
110 Basic Program	\$ 17,646,582	\$ 11,922,383	\$ 17,646,582
120 Added Needs	5,551,836	3,842,841	5,551,836
130 Adult & Continuing Education	153,003	84,706	153,003
 SUPPORT SERVICES			
210 Pupil	3,006,883	2,235,113	3,006,883
220 Instructional Staff	2,027,593	1,400,311	2,027,593
230 General Administration	867,991	727,062	867,991
240 School Administration	2,251,203	1,853,204	2,251,203
250 Business	1,167,491	658,660	1,167,491
260 Plant & Operations	3,297,548	2,566,023	3,297,548
270 Pupil Transportation	1,336,116	941,667	1,336,116
280 Central Services	638,215	543,379	638,215
290 Other	1,121,390	481,700	1,121,390
300 Community Services	380,984	253,504	380,984
450 Prior Year Adj/Facilities Improvements	597,325	649,173	597,325
600 Outgoing Transfers	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
TOTAL	\$ <u>40,244,160</u>	\$ <u>28,359,725</u>	\$ <u>40,244,160</u>
Excess Revenues over Expenditures	<u>\$ 67,025</u>	-2,412,293	<u>\$ 67,025</u>
Beginning Fund Balance		7,570,055	
Ending Fund Balance		<u>\$ 5,157,762</u>	

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend the hiring of a full-time (1.0 FTE) middle school teacher at Adrian Public Schools.

EXPLANATION:

Adam Benschoter and his interview team recommend Sarah Benard as a full-time middle school teacher. Sarah has two (2) years of experience as a long-term substitute at Springbrook Middle School. She has a Bachelor of Arts in Biology from Adrian College.

RECOMMENDATION:

It is the recommendation of the Human Resources Director to hire Sarah Benard as a full-time middle school teacher, effective May 16, 2022.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend the hiring of a full-time teacher (1.0 FTE) at Adrian High School.

EXPLANATION:

Mike Perez and his interview team recommend Alyssa Asani as a full-time teacher at Adrian High School. Alyssa has a Bachelor's of Science in Language, Literature and Writing from Eastern Michigan University.

RECOMMENDATION:

It is the recommendation of the HR Director that Alyssa Asani be hired as a full-time high school teacher, effective for the 2022-2023 school year.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Nate Parker

PURPOSE:

To recommend the hiring of a principal at Springbrook Middle School.

EXPLANATION:

It is the recommendation of Nate Parker to promote Adam Benschoter from interim building principal to building principal at Springbrook Middle School.

After serving for 11 years in other administrative positions in the District, Mr. Benschoter came to Springbrook as the Assistant Principal in 2016 to help ensure a seamless transition when the 6th grade was added to the 7-8 building. In this role, Benschoter has provided leadership in various areas such as state assessments, middle school athletics, coordinating virtual programming, mentoring students, and working collaboratively with staff to ensure a positive learning environment.

Mr. Benschoter holds a master's degree in educational leadership from Eastern Michigan University.

RECOMMENDATION:

It is the recommendation of the Superintendent that Adam Benschoter be hired as the Springbrook Middle School Principal, effective May 24, 2022.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

To approve the Adams Property Services, LLC, proposed contract extension.

EXPLANATION:

The District issued a “Request for Bid for Lawn Mowing & Snow Removal Services” on May 16, 2016, for the 2016-17 school year. The proposal covered three school years, ending June 30, 2019. Adams was the low bidder at the time for lawn mowing services. In June of 2019, Adams extended their current pricing for an additional three years.

Attached is a letter from Josh Adams, owner of Adams Property Services, LLC. This letter provides another three year extension at the 2016 rates, with the exception of a fuel surcharge in the event that gasoline prices rise above \$4.25 per gallon. This would cost \$43.65 per cut, covering all buildings.

This was discussed at the April 25th finance committee meeting. The committee is in favor of the renewal.

The District has been pleased with the responsiveness of the company to any issues we have had. In addition, they have been willing to provide any extra one-time services requested, and have done so in a timely fashion.

If at any point the District becomes dissatisfied with the services provided, there is a termination clause included in the original agreement.

The Operations Director and Assistant Superintendent are in support of the three year renewal. With other renewals we have seen over the past year, there have been moderate to steep price increases. A renewal that continues with 2016 pricing is favorable for the District.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education approve the letter submitted by Adams Property Services, LLC, offering a three year contract extension for lawn mowing services.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

To approve the request to transfer \$226,854 from the general fund to the capital projects and technology fund for the Michener Athletic Complex Lighting Project.

EXPLANATION:

At the April 25th board meeting, the Michener Athletic Complex Lighting Project was approved by the board. This project will be completed over both the 2021-22 and the 2022-23 school years. Some of the funds used to pay for the project represent one time payments the District has received in the 2021-22 school year. Administration would like to transfer all 2021-22 funding over to the Capital Projects and Technology Fund, and make all future payments out of that fund.

The one time funds include an insurance rebate, unspent Energy budget, one time property tax revenues, donations and rebates.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education approve the request to transfer \$226,854 to the capital projects and technology fund.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

To approve the HPS purchasing consortium milk pricing for Food Service.

EXPLANATION:

Per board policy 3301 Purchasing and Procurement, the District can use cooperative purchasing in lieu of formally obtaining pricing. The District belongs to HPS, which is a purchasing consortium that competitively bids products on behalf of school districts. Our current vendor, Toft Dairy, is one of the vendors that HPS has awarded contracts. The recommendation is to continue to use Toft's Dairy for the 2022-23 school year under the HPS contract. The District spends on average \$115,000 per year on milk.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education approve the milk vendor for the 2022-23 school year, with Toft Dairy continuing as the District's supplier through the HPS purchasing consortium.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

To approve the First Student proposed contract amendment increasing per route pricing and reducing the number of routes.

EXPLANATION:

The District originally privatized transportation for the 2009-10 school year. First Student has been our partner since that time. We are currently under a five-year contract extension with them, ending in 2023-24. Due to the labor shortage, First Student has had to increase wages for drivers in order to stay competitive. This year, their wages increased by approximately 10%, without an additional increase to the District.

Originally, the District was to see a 2.25% increase for next year's rates. The new proposal is 8.5%. This aligns with the wage increase that took place this school year. When the current agreement was signed into place in April of 2019, the District had 18 regular routes, which included one special education route. The routes will be set at 15 for the 2022-23 school year, consistent with reductions that took place this school year. The Vo-Tech routes have been cut in half as well. Head Start has also reduced routes from the three included in the 2019 amendment to one for 2022-23.

For regular routes, contractually the District would have been obligated to pay for 18 routes in 2022-23, at a cost of \$1,060,711. With the contractual reduction and the rate increase contained in this amendment, the cost will be \$937,980, an overall savings to the District. This follows suit with Vo-Tech runs and Head Start routes as well.

The Finance Committee reviewed this proposal at the April 25th meeting.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education approve the amendment to the pupil transportation and services contract with First Student.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

To approve the individual contracts for non-union administrators, supervisors, and support personnel.

EXPLANATION:

It is recommended that we offer the salaries as outlined on the attachment. Employees were given a 2% increase and steps where applicable.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Board approve the individual contract list for non-union administrators, supervisors, and support personnel for the 2022-23 school year.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

To present, for Board approval, the individual contracts for non-union Head Start personnel.

EXPLANATION:

It is recommended that we offer the salaries as outlined on the attachment. Employees were given steps and a 2.28% COLA increase, as presented in the grant request. In addition, managers were given a one-time wage adjustment to better match market rates across Head Start programs nationally.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Board approve the individual contract list for non-union Head Start personnel for the 2022-23 school year.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

To approve the 2022 tax certification for operations and the bond debt service.

EXPLANATION:

Below is the proposed 2022 operating and debt service levies with the related yields. The tax certification for collection of summer taxes must occur prior to the beginning of June 2022. The estimates of taxable values are preliminary, and may be amended.

Act 451 of 1976 as amended (The School Code of 1976), Section 1213 requires that the Secretary of the Board of a School District file a certified copy of a resolution of the Board certifying the mills to be levied for operating and debt retirement on the taxable property within the District as approved by the school electors of the District or the Board with each city and township clerk in which the school district is situated.

In May 2014, the electors approved a 10 year extension on the current operating levy.

On May 10, 2004, the electors of the district approved a \$49.75 million bond proposal and on the 20th of March 2007 the bonds were refunded to save on interest costs. These bonds were again refunded February 16, 2017.

On May 3, 2016, the electors approved a \$30.775 million bond proposal. These are unlimited general obligation bonds, which require that sufficient mills be levied to meet the debt service obligation. The district is capped at 7 mils; anything in excess of that amount will be borrowed from the State of Michigan School Loan Revolving Fund. Below is the schedule for mills needed and the calculations thereof.

Public Act 402 of 2012, as amended by PA 153 of 2013, includes a “small taxpayer” personal property exemption. This came into effect in 2014 for commercial personal property. A “small taxpayer” has combined commercial and industrial personal property owned by, leased to, or used by the taxpayer with a value of less than \$80,000. This loss of tax revenue to the debt fund is to be made up by the State.

Homestead Taxable Value	\$505,528,061
Commercial Personal Property	15,595,865
Non-Homestead Taxable Value	<u>249,903,270</u>
Total Property Value	\$771,027,196

Collection for Operating:	
Non-Homestead Taxable Value	\$249,903,270
Mills	<u>0.018</u>
Total Tax for Non-Homestead	<u>\$ 4,498,259</u>

Collection for Commercial Personal Property:	
Taxable Value	\$15,595,865
Mills	<u>0.006</u>
Total Tax for Commercial PP	<u>\$ 93,575</u>

Total Tax for Operating **\$ 4,591,834**

Collection for Debt, 2017 Refunding:	
Taxable Value	\$771,027,196
Mills	<u>0.0035</u>
Total for Debt Collection – 2017	<u>\$ 2,698,595</u>

Collection for Debt, 2016 Bond:	
Taxable Value	\$771,027,196
Mills	<u>0.0022</u>
Total for Debt Collection – 2016	<u>\$ 1,696,260</u>

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education approve the 2022 tax levies of 18 mills for operations, 3.5 for the 2017 debt service and 2.2 for the 2016 debt service, and authorizes its president and secretary or secretary pro-tem to sign the required tax certification.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Nate Parker
Mary Bruggenwirth

PURPOSE:

To approve the submission of a request, to the Office of Head Start, for a reduction of the required Non-Federal Share (NFS) in the amount of \$154,370 for our Head Start Early Childhood Programs for the 2021-2022 program year, ending June 30th.

EXPLANATION:

Our program along with our community, state and nation continue to be impacted by the Coronavirus. Due to the pandemic and restrictions in place, we have not been able to utilize classroom volunteers again this year. Since parent volunteer time in the classroom makes a significant contribution, this has impacted our ability to generate Non-Federal Share.

After a review of what we have generated so far this year and what we can reasonably expect to get by the end of June we are seeking permission to request a total reduction of \$154,370 in NFS. This will lower our NFS requirement to \$846,986 for the 2021-2022 program year, ending June 30th.

The following table shows the budgeted and requested amounts of NFS for Early Head Start and Head Start for the 2020-2021 program year:

Program	NFS - Budgeted	Reduction	NFS - Requested
Early Head Start	\$ 242,690	\$ 116,953	\$ 125,737
Head Start	\$ 758,666	\$ 37,417	\$ 721,249
Total	\$ 1,001,356	\$ 154,370	\$ 846,986

The Head Start Policy Council reviewed and approved the Non-Federal Share Reduction Request for the 2021-2022 program year at their May 2, 2022 meeting.

RECOMMENDATION:

It is the recommendation of the Superintendent and the Head Start Director that the Adrian Board of Education approve the request for a reduction of \$154,370 in the amount of required Non-Federal Share for the 2021-2022 program year.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Nate Parker
Mary Bruggenwirth

PURPOSE:

To approve the Early Head Start and Head Start COLA & QI grant application for the 2022-2023 program year.

EXPLANATION:

A Funding Guidance Letter dated April 20, 2022 notified the program of an increase in funding for the Early Head Start and Head Start programs. This funding is to provide a COLA of 2.28% for all staffing positions, in addition to Quality Improvement funding. The total amount of funds available is \$110,338 beginning with the 2022 Fiscal Year. The breakdown of funds is:

Funding Type	Head Start	Early Head Start
Cost of Living Adjustment (COLA)	\$69,256	\$21,918
Quality Improvement (QI)	\$12,803	\$6,6361
Total Funding		\$ 110,338

The grant application is due June 1, 2022. These funds will be permanently added to our annual funding award.

The Head Start Policy Council reviewed and approved the supplemental grant application for the 2022-2023 program year at their May 2, 2022 meeting.

RECOMMENDATION:

It is the recommendation of the Superintendent and the Head Start Director that the Adrian Board of Education approve the Early Head Start and Head Start supplemental grant application for the 2022-2023 program year, for approval at the next Board meeting.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

To review the request to transfer \$30,323 from the general fund to the capital projects and technology fund for the athletic van.

EXPLANATION:

The board approved the purchase of a new van for athletics in June of 2021, when they became available to order. The District ordered one in October of 2021. To date, there is still not a set build date for this vehicle. As it is budgeted in the 2021-22 school year, administration would like to move these funds to the capital projects and technology fund, for when the vehicle arrives.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education review the request to transfer \$30,323 to the capital projects and technology fund, for approval at the next board meeting.

EXECUTIVE SUMMARY

DATE: May 23, 2021

CONTACT PERSON: Nate Parker

PURPOSE:

To review membership in the Michigan High School Athletic Association.

EXPLANATION:

Each year the Board of Education needs to authorize the District's membership in the Michigan High School Athletic Association by approving the attached resolution.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education authorize the District's membership in the Michigan High School Athletic Association for 2022-23.

EXECUTIVE SUMMARY

DATE: May 23, 2022

CONTACT PERSON: Kathy Westfall

PURPOSE

Review of the EduStaff three year contract extension.

EXPLANATION:

The District contracted with EduStaff in April of 2016 for our substitute teacher services. The original contract was for just over three years. The 1st Agreement to Extend expires June 30, 2022. This 2nd Amendment would be for three years, with no price increases over the life of the agreement.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education review the EduStaff Agreement to Extend the Current Master Agreement, for approval at the next meeting.